

Members Present: Leighton Price, Alan Zanotti, Dick Quintal, Donna Fernandes & Rich Knox

Absent: Chris Pratt & Charlie Bletzer

7:00 pm Call to Order & Public Comment

There is no public comment at this time.

7:00 pm Park Plymouth—

Court & Main St. Striping Work: Need to complete striping of one edge of the street, from S. Russell to Samoset Street, because the edging machine was unavailable. Work should be finished in a week.

Lot Leasing Possibilities: Bob Bowman is interested in PGDC leasing his lot on Nelson Street under same terms stated in October 2011. Would like PGDC to clean up the lot and address asphalt issues. 10 spaces will be reserved for his tenant use. The Board will eventually evaluate whether to make this a free or pay lot. Mrs. McCarthy will do further research on general liability issues and the Board will revisit the topic in two weeks.

Management of Parking Spaces at 44 Main Street: Owner of 44 Main Street is interested in having Park Plymouth manage 16 spaces in his lot behind his building. He will do the maintenance cleanup and stripe stalls. Ms. McCarthy will gather more information while Mr. Zanotti and Mr. Quintal visit the site.

Hop, Skip and Jump: Attorney Marzelli advised PGDC to not provide special permitting for this preschool.

Howland Street: James Downey provided Mrs. McCarthy with a couple of sketches of the proposed one way and parking spaces on Howland Street. He will chalk the street during nice weather and meet with residents to show them what the plan would look like with the parking spaces. Some feedback from residents included the addition of a loading zone at the upper side of Court Street for trucks that park illegally for drop-off shipments.

Brewster Lot: Completion of work in this lot is postponed because of Yom Kippur.

Damage - Meters and Vehicles: A driver ran over 4 meters on the waterfront and was not cited for driving without insurance. The Board wants Attorney Marzelli to send a letter to the driver requesting they cover cost of the repair work, which is approximately \$2,500.00

Mr. Quintal motions and Mrs. Fernandes seconds to have Attorney Marzelli pursue action against this individual

Passed |5-0-0

Phil Murray: Mr. Murray wants to come before the Board to discuss collecting \$260.00 for damage sustained to his taillight when he backed into a sign pole. He wants to pursue damages in small claims court.

Permits for 2013, On-line Permit Processing: Mrs. McCarthy suggests Park Plymouth process permits online through the COMPLUS system. Their process is more efficient and streamlined, giving us full automation of data and access to records at a glance. We can also reduce winter hours, cutting back on staff.

Mr. Knox believes we should not charge residents for permits.

Mr. Knox motions that residents must apply for residential parking permits to qualify for a free permit next year. There is no second.

Motion Failed

8:05 pm Phil Cronin, Rental Space of 32 Court Street—

Mr. Cronin is present to show proposed plans for shared space with his tenant, Beals and Thomas. There is 800 square feet of leasable space for approximately \$1,500 per month, gross, on a two-year lease. There may be some changes in the design because Beals and Thomas called at the last minute to say they are not sure they want to divide their space according to the current design specs. Phil will return in two weeks with more information.

8:20 pm Automated Online Permitting—

The Board needs to make a decision on whether or not to move to an online permitting process.

Mr. Knox motions and Mr. Zanotti seconds to approve using the COMPLUS online permit process

Passed |5-0-0

Garage Proposal, Phase I - Preliminary design: Mr. Burke is working with GATRA on a draft RFP for preliminary design work for the garage project. It will be ready by early next week for discussion at the next meeting. Town meeting must approve PGDC using \$30K from the Parking Fund before moving forward. If money is approved, we should have a contractor by Jan 1, 2013.

MOA Extension: The Selectmen agreed to extend our MOA for one year provided that a pre-condition is satisfactorily resolved.

Garage Revenue Bond: Mr. Price met with Melissa Arrighi and Lyn Barrett to discuss the Town bonding the garage for PGDC.

8:33 pm Financial Matters—

Kim McDonough will drop off the bills to Ms. Pratt and get a check for petty cash.

We have not received a management report from the auditor yet.

8:34 pm MOA—

The Town wants PGDC to give the Town monies collected from Handicap violations. Mr. Price explained there are different expenses connected with the issuance of these tickets. Ms. McCarthy will help the Board determine costs so we can arrive at a correct figure.

Mr. Zanotti motions and Mr. Quintal seconds that once we determine administrative costs, to split 50% of the remaining revenue with the Town

Passed |5-0-0

8:45 pm ULI Seminar—

A follow up meeting for community stakeholders is scheduled for next Friday at 8am in the Mayflower Room at Town Hall.

8:45 pm Mr. Knox motions and Mrs Fernandes seconds to temporarily adjourn the Public Meeting to go into Executive Session under the provisions of MGL, Ch. 39, 23A-24 to discuss organizational and staffing issues.

Roll Call Vote—

Mr. Quintal	—Yes
Mr. Knox	—Yes
Mr. Price	—Yes
Mrs. Fernandes	—Yes
Mr. Zanotti	—Yes

9:01 pm **Return to Public Session—**

Mr. Zanotti asks Mr. Price to look into expanding the number of Board members.

9:03 pm **Mr. Knox motions and Mr. Zanotti seconds to adjourn** **Passed|5-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan Zanotti

Signed: _____ Date: _____
Alan P. Zanotti, Secretary